

Aspire Awards Terms and Conditions

General Aspire Awards Terms and Conditions:

These apply to all Aspire grant funds. Grant specific terms and conditions are included on subsequent pages.

- To apply for an Aspire Award you must be living in a Guinness property or have been using Guinness services for at least six months.
 - You must be named on the Tenancy or Lease Agreement, or be the child of the tenant/leaseholder/ shared owner and living at the property at the time of submitting your application and receiving your award.
 - Applicants must be aged 16 or over (with the exception of the Your Talent category where there are no age restrictions).
 - Only completed application forms with the correct supporting paperwork will be considered.
 - Funding is paid directly to the supplier or training provider and is non-transferable. Payments will not be made retrospectively for courses or equipment previously paid for.
 - If the funding required is later found to be less than that approved then Guinness will only provide the grant at the lower amount required.
 - If the funding required is subsequently found to be higher than that previously applied for the applicant will be responsible for raising the funds for the additional amount.
 - If approved the grant is applicable only for the course, equipment or items specified in the original application; subsequent additions will not be considered.
 - Grants can only be used for the intended purpose. If we believe any fraud has taken place in relation to your grant, you will need to repay the full sum of money.
 - Where equipment, tools or clothing are being funded, Guinness reserves the right to provide a similar product to that requested.
 - Guinness will make checks when considering your application, including looking at your rent account and checking for any breach of tenancy / lease including things like anti-social behaviour (ASB) If you are in rent or service charge arrears you must have a payment plan in place and be adhering to this for your application to be considered. If you are found to be a perpetrator of ASB your application may be affected, but this will be reviewed on a case-by-case basis. We may also contact your Customer Liaison Officer.
 - The Aspire Awards are not open to employees of entities within The Guinness Partnership Group.
 - It is the applicant's responsibility to check the validity of the training provider or supplier.
 - Guinness does not accept responsibility for management of the relationship between the applicant and any course provider.
 - Awards will only be granted once per financial year to an applicant or project.
 - For details as to how we use your information please see our privacy notice <https://www.guinnesspartnership.com/your-community/aspire-awards/>
- The Guinness Partnership Ltd. reserves the right to refuse or withdraw funding at any time. The decision of The Guinness Partnership Ltd. will be final and no further correspondence will be entered into.
- Courses must be booked and an invoice issued and payments for equipment made within six weeks of you being notified that your application was successful. Payments must be complete within the financial year. Any funds not used by the end of the financial year will be withdrawn
 - Guinness will not consider applications for Travel or courses abroad.
 - Where possible UK based suppliers should be used.
 - All application costs and proof of fees must be provided in GB pounds sterling.
 - Customers or service users are only eligible to receive two awards over the life time of the awards programme.

Your Community Terms and Conditions:

If applying for a 'Your Community' grant the following terms and conditions shall apply alongside our general terms and conditions:

The 'Your Community' grant is available to support customers or local groups, partners and agencies who want to make a difference through a one-off project or longer-term initiative. You will need to demonstrate how the project will help make the local community, block or scheme a great place to live. This could include building community spirit, helping to resolve a local issue or addressing an area of particular need. The initiative needs to benefit Guinness customers first and foremost and show that it has the support of the local community.

- Only applications with proven support from the local community will be considered. This might be in the form of a survey, for example.
- Awards are capped at a maximum of £5,000 per project per year.
- Applications may be made by any resident, group of residents, service user, advocate, or a partner or agency working within Guinness communities.
- If an individual is applying on behalf of a community group, they will need to clearly demonstrate how the project will benefit Guinness service users.
- Applications can be made on behalf of residents or service users by a permanent employee; however, employees cannot be the benefactor of the project.
- Only one application will be considered per project per financial year.
- Applicants who have received grants in previous years are able to apply for further grants, however, preference will be given to those that have not received funding before.
- Applicants must be able to demonstrate that at least 50% of the beneficiaries will be Guinness residents or service users, with at least 25 beneficiaries overall.
- The funding is not available to cover salaries or other ongoing staff overhead costs.
- Funding is not available for business start ups or those looking to supply a service to The Guinness Partnership Ltd.
- The applicant is responsible for checking whether VAT is applicable and invoicing accordingly. Note that Guinness will presume that all applications are submitted including the allowance for VAT and will only fund the amount stated on the application.
- The applicant is responsible for planning and managing the project and ensuring that health and safety best practice is adhered to during the project. Guinness accepts no responsibility for the planning or running of the project.